



WESTMONT

GENERAL EDUCATION COMMITTEE

MEMORANDUM

Date: May 7, 2024

To: Dinora Cardoso & Dianthe Hoffman

From: Felicia Song, Chair of the GE Committee

Re: SPA200

Professors Cardoso and Hoffman,

I am writing on behalf of the GE Committee to let you know that the GE Committee gathered on April 23rd and reviewed your application for Spanish for Healthcare Professionals (SPA200) to be certified as a Modern/Foreign Languages GE. I apologize for the delay in communicating the results of this review earlier, but I believe the following questions and requests are fairly straightforward and can be easily addressed in time for a final GE committee review at the beginning of the school year in September 2024:

- (a) First, because this course is specifically intended for students in the Nursing program, please be sure to be explicit in specifying this eligibility on pages 2 and 3 of the syllabus (to avoid confusion on the part of non-nursing students who might end up signing up for this class by mistake).
- (b) Second, there is a lot of unnecessary information currently in the syllabus that does not seem appropriate for students. On page 3, please remove the Interpretive Statement and Committee Praxis sections.
- (c) Also, while it is important to list the Student Learning Outcomes, please remove the Alignment Tables, which again, will have little value for students.
- (d) Regarding the Student Learning Outcomes, be sure that at **least one outcome** is aligned to the SLO articulated on p.25 of the General Education Combined Document.
- (e) Finally, please clarify in the syllabus how GE certification criteria #3 is being fulfilled.

Thanks so much for your consideration of these requests. Once you have addressed them, please send all materials to Tatiana Nazarenko.

Please let me know if you have any questions,

Felicia Song
on behalf of the GE Committee